

# Budget Narrative for Midlothian Rotary Club Donation Request Form

**Instructions:** Please describe in the below sections your organization's sources of funding and how the proposed funds will be allocated.

**Note: Please fill out the sections in white only. The total amounts will automatically calculate in the blue columns.**

**Section 1: Please list your sources of funding for the proposed initiative according to source of funds.**

Source	TOTAL
Midlothian Rotary Club (request)	\$ -
Corporations	\$ -
Foundations	\$ -
Public Agencies	\$ -
Individuals	\$ -
Earned Income	\$ -
In-Kind Support	\$ -
Other:	\$ -
1)	\$ -
2)	\$ -
<b>Total</b>	<b>\$ -</b>

**Section 2: Please provide a breakdown of the program / initiative's overall budget.**

Item	Total Expenditures	Remarks (please provide a brief description of costs over \$5,000)
Salaries	\$ -	
Benefits & Payroll Taxes	\$ -	
Consultants	\$ -	
Conferences/Meetings	\$ -	
Rent & Utilities	\$ -	
Printing/Publications	\$ -	
Supplies	\$ -	
Equipment Purchase	\$ -	
Equipment Maintenance	\$ -	
Travel	\$ -	
Other (please specify below):	\$ -	
1)	\$ -	
2)	\$ -	
3)	\$ -	
4)	\$ -	
<b>Program Total</b>	<b>\$ -</b>	